Hanchett, James (DPH) From: Sent: Friday, May 11, 2012 9:21 AM

To: Ruthie Allis

Subject: RE: Early Campus Closure on Friday, May 11, 2012 for Commencement

Thanks,

Jim

From: Ruthie Allis [mailto:rallis@microbio.umass.edu]
Sent: Friday, May 11, 2012 9:20 AM
To: Hanchett, James (DPH)

Subject: Early Campus Closure on Friday, May 11, 2012 for Commencement

Hi Jim ~

Have a nice loooonger weekend. =)

Ruthie

----- Original Message -

Subject: Early Campus Closure on Friday, May 11, 2012 for Commencement

Date: Thu, 12 Apr 2012 11:02:18 -0400

From:UMass Division of Human Resources hrinfo-request@admin.umass.edu

 $\textbf{Reply-To:} \underline{hrinfo-request@admin.umass.edu}$

To:massmail-l@oit.umass.edu

Staff and Faculty

Juan Jarrett, Assistant Vice Chancellor for Human Resources Early Campus Closure on Friday, May 11, 2012 for Commencement From: Subject:

Commencement will be held on Friday, May 11, 2012 at 4:00 p.m. this year. In order to ensure that Commencement activities are both a memorable and enjoyable experience for our graduating students, and for family members and loved ones attending Commencement, the campus will close normal business operations at 12:00 noon on Friday, May 11th. The Staggered Departure Procedure will be used to allow for an orderly departure from the campus. Rotation 4 will be used on May 11th for the early release. Staff deemed essential personnel for Commencement activities will be required to work to support Commencement day activities.

 ${\tt Please\ visit:\ www.umass.edu/commencement/news-and-announcements/seeking-undergraduate-commencement-volunteers} for\ information\ on\ volunteering\ for\ {\tt Commencement\ activities.}$

The Staggered Departure Procedure can be found at: $\underline{www.umass.edu/af/closure \$20 departure.pdf}$

Ruth Allis Microbiology Morrill IVN, Rm 203 639 N Pleasant St Amherst, MA 01003 T: 413-545-2051 F: 413-545-1578

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